



Boeckermann Grafstrom Mayer

**Tax Season Accounting Internship** (January – April)

Boeckermann Grafstrom & Mayer, LLC – Bloomington, MN and St. Paul, MN

**We are:**

With locations in Minnesota and Florida, Boeckermann Grafstrom & Mayer, LLC (BGM) is a firm of **Entrepreneurial Proactive CPAs and Advisors**. We work with our clients to identify and develop their goals; to find creative ways to achieve those goals; and to provide innovative solutions to their problems through our auditing, tax and consulting services. At BGM, we appreciate the entrepreneurial spirit that can exist inside any business because it exists in our own. We understand what it takes to balance the details and risks with the dreams. We are CPAs and Advisors who truly understand the needs of our entrepreneurial clients – because we are entrepreneurs too.

In early 2017, BGM partnered with Bridge West, a CPA Firm located in Colorado. Founded in 2012, Bridge West was the first public accounting firm in the world to service the Cannabis industry. Today it is the largest of its kind and is experiencing a significant increase in revenues as the Cannabis industry is growing exponentially each year.

**Primary Purpose:**

As an Intern, you will assist and provide audit and tax services to clients, with a primary focus on gaining exposure to a particular industry. You will utilize your accounting educational background to assist in some or all stages of an engagement or project; most commonly review engagements, procedures engagements, or basic tax issues, providing support and leverage to associates, seniors and others. Based on performance, career goals, and business conditions, you could walk away with a full-time offer.

**Responsibilities include but are not limited to:**

- Assist with the detail work of audits, reviews, some compilations, and other assurance services for clients.
- Collect and analyze data to detect deficient controls, duplicated efforts, fraud, or non-compliance with laws, regulations, and management policies.
- Support multiple client engagements on time and within budget, identifying issues and communicating progress and audit results to supervisors.
- Prepares tax returns and reviews with the tax team.
- Completes tax related research and special projects as needed.
- Gains experience, exposure, and knowledge in one or more industries.
- Expands industry knowledge through greater exposure to peers, internal experts, clients, regular self-study, and formal training opportunities.

**Required Qualifications and Skills:**

- Possess the ability to work with our Core Values at the heart of everything you do:
  - Integrity first



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- Service about self
- Concern for team members
- Entrepreneurial spirit
- Quality and timely results
- Innovative and creative solutions
- Balance of life
- Caring client relationships
- Embrace change and constant learning
- Proficient with Microsoft Office Products
- Reliable transportation and ability to travel to client sites.
- Bachelor's degree or working towards the achievement of a bachelor's degree in Accounting, Finance, or a related field.
- Must have completed the Intermediate Tax and Audit classes and have at least a 3.0 GPA to be considered
- Must be able to reside in the Twin Cities during the entire internship